



AGEWELL SANDWELL MINUTES OF MEETING

Minutes of Agewell Sandwell meeting held, 17th September at Premier Hotel, West Bromwich

Present

John Allen MBE (Chair)	Ralph Perkins
Bob Cohen	Ivy Hodgkinson
Dot Gospel	Peter Gospel
Doris Strange	Tony Salter
Sandra Tyrrell	Jaswant Singh Bansal
Margaret Everson	Joan Smith
Gurcharan Singh Sidhu	Jinder Ubhi
Alan Jones	Pauline Hodgetts
Evelyn Pearson	

In attendance:

Jayne Salter-Scott (JSS) – PPI Manager
Deborah Davies (DD) - Agewell Manager
Lisa Jacob (LJ) – Community Development Worker
Geraldine Child (GC) - Community Development Worker
Stuart Munger (SM) - Community Development Worker
Maggie Turner (MT) – Older People's Champion
Karen Owen (KO) – Older People's Champion
Jannet Allen (JA) – Minute Taker

Agenda Item

1. Welcome, introduction and apologies

1.1 The Chair welcomed Kamleish Parfect, who has started as a new Outreach Worker with Active Sandwell. He also praised the work of the Older People's Champions on the Healthy Passport. He noted that Tony Salter will be picking up his award at Buckingham Palace in November. He informed members that Agewell will be starting a move into new offices at Vision Point, Tipton during the next six months

1.2 Apologies received from Nora Marshall, John Cope, Margaret Everson, Edna Barker.

2. To confirm the minutes from last meeting, Wednesday 17th September 2008

These were approved, subject to a correction of the spelling of Tony Salter's surname in 1.3 on page 1.

3. Matters and actions arising from the last meeting

3.1 None

4. Matters Arising from the Agewell Sandwell Away Day on August 4

4.1 Members noted with approval that a date of origination had been printed on the document produced from the Away Day and stated that this should also be done with it the Agewell Terms of Reference. The contents of the document were approved.

4.2 DD pointed out that the Agewell Terms of Reference does have a date and issue number of the final page

4.3 Bob Cohen stated that he did not receive an invitation to the Away Day. Mailing list is to be checked.

4.4 If the conference room at Sandwell Valley Farm is to be used again, one person should have a dedicated role as a key holder for the lift. Ralph Perkins suggested he might be willing to do this in future.

5. Agewell Business Plan

5.1 The Agewell Manager presented on slides the Agewell Business Plan. She explained that she had not reproduced it because it runs to 38 pages. The Agewell Aims in the plan come from the Terms of Reference. The Vision and Values were agreed at the Away Day. The plan then contains the Agewell Family Tree, an organisation and staff chart.

5.2 There are then 11 priorities, the topics from the Living Well in Later Life Strategy plus Agewell itself and a new topic, Environment. Lay members and staff were then assigned to each area of work. This approach was agreed, subject to using staff and officers' designations, rather than names. It was also suggested that Agewell Sandwell members should pair up with Councillors from Sandwell MBC to progress certain topics.

5.3 Housing - it was agreed that Dot Gospel could be lead representative across all housing tenures. Ralph Perkins had been appointed Agewell representative to the advisory board for the Home Improvement Agency, but has not yet been

invited to a meeting. It was agreed to chase this. It was also agreed to arrange a visit for Agewell Sandwell members to the I-House in Edward Street, an ordinary terrace house which contains the latest gadgets to make it disability friendly.

5.4 Community Safety – members' attention was drawn to the half day training sessions on safeguarding vulnerable adults. Information would be circulated to members. It was agreed to seek Agewell representation on the Community Safety Partnership at strategic level.

5.5 Person Centred Care - work will be starting soon on a review of day care services.

5.6 Agewell Marketing - work will start on this after the Agewell Sandwell conference.

5.7 The Business Plan and appointed representatives were formally approved.

6. Agewell Terms of Reference.

6.1 These were formally approved. It was agreed in principle to have an amendment to section 10 to include tackling verbal abuse and harassment. The Agewell Governance Committee was delegated to produce suitable wording.

7. Agewell Sandwell Conference 2008.

7.1 The Agewell Manager reported on changes of plan. Attempts had been made to book the Salvation Army building at Cradley Heath, but it was not possible to book the whole building, necessary for separate breakout rooms for workshops. The venue would now be Bethel Convention Centre, West Bromwich, as this is one of the few places which has enough separate rooms for workshops.

7.1.2 The date has also been put back to Thursday November 6th. The original planned date came too near a major event to celebrate International Day of Older People, October 1st, at the pUBLIC, in which Agewell is taking part. The conference theme this year will be showcasing Agewell's work and the topic priorities in the Living Well in Later Life Strategy.

7.1.3 An initial conference planning meeting took place on 16th September. The next planning meeting will be on 24th September at 11.30a.m. at the Age Concern meeting room. There are vacancies on the planning group for one rep each from West Bromwich and Oldbury.

8. Agewell Town Forum Reports.

Noted.

9. Agewell Sandwell Members Reports.

9.1 No written reports had been received. Members were reminded to fill in reports on a template form. Those members who have e-mail requested that a template be e-mailed to them.

9.2 Tony Salter reported that he had recently had a telephone call from the Department for Work and Pensions with a request for names of 20 people to attend an evening dinner in London to celebrate International Day of Older People on October 1st. Tony will obtain more details, and Agewell staff will ring round members.

10. Agewell Staff Reports.

Noted.

11. AOB

11.1 Pauline Hodgetts reported on the threat to Sons of Rest and their buildings. The reason given by Sandwell MBC is the cost estimate of £500,000 needed for compliance with access requirements of the Disability Discrimination Act. The matter has been called in to a Scrutiny Committee of SMBC, and Pauline will be attending a meeting on Monday September 22nd. It was agreed that Agewell should send a letter to Councillor Linda Horton expressing concern.

11.2.1 Invitations To Events

Variety Show at Tanhouse Community Centre, Hamstead Road on 8th October 7:30 p.m.. Tickets £3 50, available from Dot Gospel, tel 357 0903.

11.2.2 October 1st Full of Life event at the pUBLIC to celebrate International Day of Older People. Volunteers are needed to help staff the Agewell stall.

11.2.3 October 29th 10a.m. to 2p.m. AGM of Sandwell Visually Impaired at Oldbury Training and Development Centre. Guest speaker, Dave Heeley, is well worth hearing.

11.3 A member requested a forward calendar of Agewell Sandwell meetings with the venues as well as the dates.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY 19 November 2008 AT Brook Street Community Centre, Brook Street, Tipton. PLEASE DO YOUR BEST TO ATTEND IF YOU REQUIRE TRANSPORT PLEASE LET THE AGEWELL OFFICE KNOW BY NO LATER THAN MONDAY 17th November 2008.